

# Reports for ACA

## Work Month Report and Work Week Report

Determine large employer status for the Affordable Care Act (ACA) with automated timekeeping!

### Useful for:

- Computing labor totals by work month or work week for PPACA reporting.
- Providing total hours and average monthly/weekly hours by employee.
- Determining hours by full-time (FT), full-time equivalent (FTE), and non-full-time (NONFT) employees.
- Determining count of total full-time and "Full Time Equivalent" employees for PPACA purposes.



**Work Month Report** Timekeeping Demo 5/1/2014

Print | Export to CSV

Report Date : 2014-05 to 2014-07

Type	Total Employees	Total Hours	Average Monthly Hours
Full-Time Employees	4	1852.32	154.36
Non-Full-Time Employees	7	1260.30	60.01
Full-Time Equivalent Employees	3	-	-
Total Full-Time and Equivalent Employees	7	-	-

\*The hours in this report exclude any hours listed in the "Updtd" column on timecards.

#	Name	Start Date	End Date	Employee Type	Home Department	Home Location	Home Supervisor	Days Worked	Total Hours	Average Monthly Hours	Employee Type (Calculated)	2014-07	2014-06	2014-05
1	Accruals, Austin	2003-10-01		Hourly Full Time	DPT 300	Maple Blvd	Susie Simple, Gavin Groups	65	538.94	179.65	Full-Time	198.02	172.39	168.53
2	Bulletin, Bethany			Hourly Part Time	DPT 100			0	0.00	0.00	Non-Full-Time	0.00	0.00	0.00
3	Forgetful, Frank	2011-10-01		Hourly Part Time	DPT 300	Main Street	Susie Simple	16	238.67	79.56	Non-Full-Time	43.32	69.57	125.78
4	Groups, Gavin	2010-06-23		Hourly Part Time	DPT 500	Maple Blvd	Marcus Manager	18	447.35	149.12	Full-Time	135.60	145.93	165.82
5	Job Code, Josh	2012-10-01		Hourly Part Time	DPT 200	Main Street	Gavin Groups	3	48.57	24.28	Non-Full-Time	40.57	0.00	0.00
6	Mileage, Marcus	2007-03-05			DPT 300	Corporate	Susie	14	395.02	131.67	Full-Time	121.15	122.37	151.50
7	Overtime,	2007-03-05		Hourly	DPT 100	Main	Gavin	13	354.65	118.22	Non-Full-Time	72.02	125.47	157.17

**Work Week Report** Timekeeping Demo 11/20/2014 thru 11/20/2014

Print Summary | Print Employees | Export to CSV

Report Date : 2014-11-04 to 2014-11-24

Type	Total Employees	Total Hours	Average Weekly Hours
Full-Time Employees	3	350.88	40.10
Non-Full-Time Employees	8	454.95	18.96
Total Full-Time Employees	3	-	-

\*The hours in this report exclude any hours listed in the "Updtd" column on timecards.

#	Name	Start Date	Employee Type	Home Department	Home Location	Home Supervisor	Days Worked	Total Hrs	Average Weekly Hrs	Employee Type (Calculated)	11/18/2014 thru 11/24/2014	11/11/2014 thru 11/17/2014	11/4/2014 thru 11/10/2014
1	Accruals, Austin	2003-10-01	Hourly	DPT 300	Maple Blvd	Susie Simple, Gavin Groups	15	120.03	40.01	Full-Time	40.00	40.03	40.00
2	Bulletin, Bethany		Hourly	DPT 100			11	64.37	21.46	Non-Full-Time	17.02	22.80	24.55
3	Forgetful, Frank	2011-10-01	Hourly	DPT 300	Main Street	Susie Simple	13	62.17	20.72	Non-Full-Time	20.98	18.38	22.80
4	Groups, Gavin	2010-06-23	Hourly Part Time	DPT 500	Maple Blvd	Marcus Manager	15	120.00	40.00	Full-Time	40.00	40.00	40.00
5	Job Code, Josh	2012-10-01	Hourly	DPT 200	Main Street	Gavin Groups	11	46.33	15.44	Non-Full-Time	14.07	18.87	13.40
6	Mileage, Marcus	2007-03-05	Hourly	DPT 300	Corporate	Susie	14	59.10	19.70	Non-Full-Time	17.88	16.33	24.88
7	Overtime, Oscar	2007-03-05	Hourly	DPT 100	Main Street	Gavin Groups	11	52.97	17.66	Non-Full-Time	18.00	18.65	16.32
8	PTO, Paige	2012-10-01	Hourly	DPT 300	Corporate	Susie Simple	9	53.02	17.67	Non-Full-Time	17.00	16.17	19.85
9	Restaurant, Roberto	2012-10-01	Hourly	DPT 200	Main Street	Gavin Groups	13	56.35	18.78	Non-Full-Time	17.57	14.17	24.62
10	Simple, Susie	2012-10-01	Hourly	DPT 500	Main Street	Marcus Manager	15	120.85	40.28	Full-Time	40.00	40.10	40.75

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